

To: AmeriCorps State and National Grantees

From: Bill Basl, Director

Re: Clarifying Guidance for 2013-2014 AmeriCorps Grant Provisions

Date: August 26, 2014

The purpose of this memo is to clarify the 2013-2014 AmeriCorps Grant Provisions pertaining to the end-of-year Grantee Progress Report (GPR):

- The end-of-year Grantee Progress Report is due October 31, 2014 and covers the reporting period from the start of the grant year through the end of the grant year or through September 30, 2014, whichever is sooner.

Accordingly, the reporting requirements are updated as follows:

Grantee Progress Reports. The grantee shall complete and submit progress reports in eGrants to report on progress toward achievement of its approved performance targets.

Due Date	Reporting Period Covered
April 30	Start of grant year through March 31
October 31	Start of grant year through end of grant year or September 30, whichever is sooner

A grantee must set submission deadlines for its respective subgrantees that ensure the timely submission of grantee reports.

Final Project Reports. A grantee must submit, in addition to the last semi-annual project report, a final project report. This final report is due no later than 90 days after the end of the project period.

Please contact your program officer if you have any questions.